University of Worcester Cycle to Work Scheme
Operated in conjunction with Sodexo
Scheme benefits and guidelines:
The cycle to work scheme is offered by the University of Worcester to promote healthier journeys to
work and reduce environmental pollution. This scheme supports the University’s sustainability
strategy to maintain its first-class environmental sustainability status.
The scheme is open to University employees, providing a tax exemption to staff for the hire of cycles
and cyclist safety equipment. The loaned equipment must be used mainly for the purpose of
qualifying journeys ie

If you leave your employment at the University during the term of the hire agreement, or your
contract ends before you complete the term of the hire agreement, you will be liable for the full cost
of the hire agreement. Any outstanding sums will be due to be paid to the University. This sum will
be deducted from your final net pay and no taxable or NI benefit will be allowable on this payment.
The cycle will remain the property of the University unless it is decided to offer this cycle for resale. Examples

9. You will then be taken to a new page to confirm your application is complete. You will
receive an email with copies of your signed agreements.
10. Once your application is approved, you will also receive an email to confirm that it has been
approved and has been exported to Cycle2Work.
Pension & other benefit Implications x If you are a member of TPS, LGPS or USS you will continue to pay employee pension
contributions based on your salary before salary sacrifice. This will maintain the level of
benefits in the event of death in service or ill health retirement. x Occupational benefits, such as maternity or sick pay will be based on your pre-sacrifice
salary. x State benefits, such as Statutory Sick Pay, Statutory Maternity Pay or Statutory Redundancy
Pay, will be based on your post-sacrifice salary.